

European Regional Development Fund - Instrument for Pre-Accession II Fund





Guidelines for the Use of the Visual Identity of the Slovenian Presidency of the EU Strategy for the **Adriatic-Ionian Macro-Region** (EUSAIR) 20-21



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REPUBLIC OF SLOVENIA MINISTRY OF FOREIGN AFFAIRS



GOVERNMENT OFFICE FOR DEVELOPMENT AND EUROPEAN COHESION POLICY

Client:

EUSAIR Facility Point Slovenia Municipality of Izola, Sončno nabrežje 8, 6310 Izola – Isola

In cooperation with the Ministry of Foreign Affairs, the Government Office for Development and European Cohesion Policy and the Ministry of the Environment and Spatial Planning of the Republic of Slovenia

Project:

Execution of communication activities for the Slovenian Presidency of the EUSAIR strategy, which is co-financed by the INTERREG UK Adriatic-Ionian Cooperation Programme 2014-2020 from the European Regional Development Fund (ERDF) and the Instrument for Pre-Accession Assistance (IPA II), as well as national funds, in accordance with the provisions of the Public Procurement Act (ZJN-3).

SECTION 1

Corporate Visual Identity (CVI) Elements:

Basic components:

- Typographic component with the text of the Slovenian Presidency (SLO/ENG/ITA)
- Basic logo with the text of the Slovenian Presidency full colour version
- Basic logo with the text of the Slovenian Presidency black and white version
- Reduced version of the logo with emphasis on the Slovenian Presidency full colour version
- Reduced version of the logo with emphasis on the Slovenian presidency black and white version
- Positioning of the logo with signature on letterhead
- Positioning of the logo with signature on business cards
- Positioning of the logo with signature for a PPT presentation (3 levels: title slide, text slide, visual slide)
- Positioning of the logo with signature for a website
- Positioning of the logo with signature for publications

Web solutions:

- Background for online/video conferences
- Signature at the bottom of an email
- Promotional "meme" for the Slovenian Presidency

Preparation of texts:

- Website content (presentation of the priorities of the Slovenian Presidency)
- Hashtag for the Presidency and its individual initiatives

This document has been prepared as part of Section t 1 of the Execution of Communication Activities for the Slovenian Presidency of the EUSAIR strategy. It constitutes copyrighted work and is intended to be used solely by the Client. © Gm 2020

Typographic component font

EU Strategy for the Adriatic and Ionian Region **Slovenian Presidency 20–21**

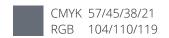
Strategija EU za jadransko-jonsko regijo **Slovensko predsedovanje 20–21**

Strategia dell'UE per la regione adriatica e ionica **Presidenza slovena 20–21**

The typographic component with the text of the Slovenian Presidency should be used in any of the three languages, depending on the target public and location:

- When addressing the Slovenian public only, use the Slovenian version of the text;
- When addressing the Italian public in a bilingual area, such as any of the municipalities of Slovenian Istria or through any Italian-language media that targets at least one of these areas as one of its primary audiences, the Italian version should be used;
- When addressing the international public, use the English language version.







the EUSAIR logo with the text of the Slovenian Presidency 20-21

full colour and black and white



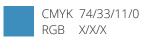


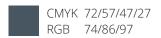




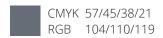


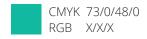












CMYK 2/82/78/2

RGB X/X/X



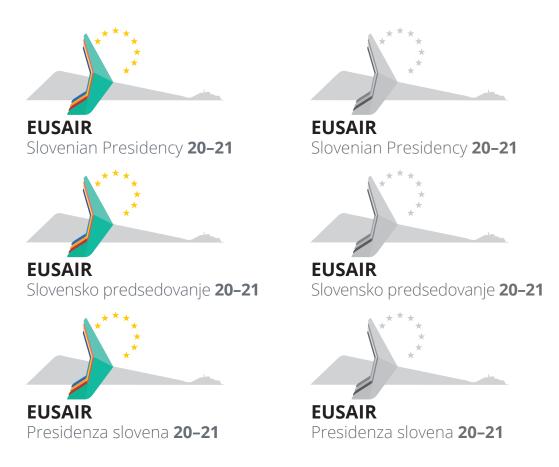


CMYK 0/20/100/0

RGB X/X/X

the basic logo of the Slovenian Presidency

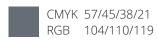
full colour and black and white



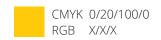
Argumentation

For the purposes of its Presidency, Slovenia has adapted the basic EUSAIR logo giving it a more »local« character by adding in the background the outline of a lighthouse or bell tower located on the tip of a peninsula (also referred to as a »punta«) of what looks like one of the coastal towns of Slovenian Istria. In addition, the four coloured sails of the EUSAIR logo have been arranged into a »regatta formation« in which all are equal, with the green sail that symbolizes Pillar 3 – Environmental Quality of the EUSAIR Strategy, and which is a priority of the Slovenian Presidency, at the forefront.

In addition, the basic logo contains the wording »Slovenian Presidency« and the Presidency period, 2020-21.











When to use the logo

a grey raster image.

a stand-alone logo.

Wherever possible, use the basic logo of the Slovenian Presidency, which should always feature the »punta« in the background in

The version of the logo containing

the EUSAIR text element should be used when the logo appears as

The logo can be used in any of the

three languages, depending on the

- When addressing the Slovenian public only, use the Slovenian

 When addressing the Italian public in a bilingual area, such as any of the municipalities of Slovenian Istria or through any Italian-language media that targets at least one of these areas as one of its primary audiences, the Italian version of the logo should be used;

- When addressing the international

public, use the English language

target public and location:

version of the logo;

version of the logo.

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(1) reduced version of the logo of the Slovenian Presidency

full colour and black and white













Correct use of the reduced version of the logo of the Slovenian Presidency (without the "punta")

The reduced version of the logo of the Slovenian Presidency (without the "punta") should always be used without the EUSAIR text and with only the following text accompanying the sails: "Slovenian Presidency 20–21".

This version of the reduced logo should only be used in conjunction with the basic EUSAIR logo.



Example of use in conjunction with other logos













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(2) reduced version of the logo of the Slovenian Presidency

full colour and black and white













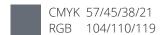
Correct use of the reduced version of the logo of the Slovenian Presidency (without the »punta«)

The reduced version of the logo of the Slovenian Presidency (without the "punta") should always be used without the EUSAIR text and with only the following text accompanying the sails: "Slovenian Presidency 20–21".

This version of the reduced logo should only be used in conjunction with the basic EUSAIR logo.



Example of use in conjunction with other logos











reduced version the Slovenian

full colour and black and white



Slovenian Presidency

20-21



Slovensko predsedovanje 20-21



Presidenza slovena 20-21



Presidenza slovena 20-21



Slovenian Presidency 20-21



Slovensko predsedovanje 20-21











The upright version of the reduced logo should also only be used in conjunction with the basic EUSAIR logo.

positioning of the logo on letterhead



Correct use of the logo on a letterhead

The basic EUSAIR logo with the signature "EU Strategy for the Adriatic and Ionian Region" and the acronym EUSAIR should be positioned in the top left corner, with the reduced version of the Slovenian Presidency logo with the writing **Slovenian Presidency 20-21** in the top right corner.







positioning of the logo with signature on a business card





Name and surname

function/title

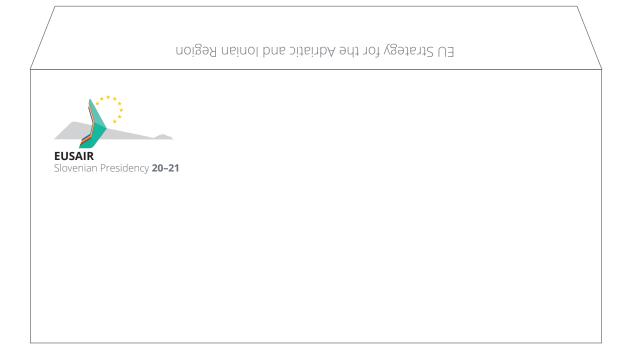
t: +375 88 99 556 e: name.surname@adriatic-ionian.eu



Correct use of the logo on a business card

The basic EUSAIR logo with the signature "EU Strategy for the Adriatic and Ionian Region" and the acronym EUSAIR should be positioned in the top right corner of the side of the business card with the name, surname and other information, while the basic logo of the Slovenian Presidency (with the »punta«) should be on the back of the card, with the web address.

positioning of the logo on an envelope



Correct use of the logo on an envelope

The basic logo of the Slovenian Presidency (with the »punta«) and the acronym EUSAIR and the signature Slovenian Presidency 20-21 should be placed on the face of the envelope in the top left corner.

The writing **EU Strategy for the Adriatic and Ionian Region** should be centre-aligned on the flap on the back of the envelope.

The same placement is also recommended for other envelope formats (A5, A4, etc).

The use of the black and white version of the logo is not permitted!







(a) positioning of the logo on a PowerPoint presentation





COMMISION STAFF WORKING DOCUMENT (OS Light 18pt)

Title 50 pt

www.adriatic-ionian.eu

(a) Title slide





- 1. Respect the type and the size of the font.
- 2. If you can't include all contents on one slide, make another one.
- 3. Do not change the positioning of the text boxes from the template, especially not the title box on each slide.
- 4. Remember: less is more.
- 5. Use your imagination.

www.adriatic-ionian.eu

A slide with content highlights

should display the basic version of the EUSAIR logo with the writing "EU Strategy for the Adriatic and Ionian Region" in the top left corner, and

of the Slovenian Presidency logo in

the top right corner.

Correct use of the logo on a PowerPoint presentation

The basic version of the EUSAIR logo with the writing "EU Strategy for the Adriatic and Ionian Region" should be placed on the title slide in the top left corner, with the reduced version

the graphic icon of the green sail with the stars in the top right corner.

The same two elements should also be used on slides with visual content (photographs, tables, graphs, etc).





www.adriatic-ionian.eu

(b) Table of Contents slide

(c) Visual content slide



9

(b) positioning of the logo on a PowerPoint presentation

in conjunction with other logos



(a) Title slide





- 1. Respect the type and the size of the font.
- 2. If you can't include all contents on one slide, make another one.
- 3. Do not change the positioning of the text boxes from the template, especially not the title box on each slide.
- 4. Remember: less is more.
- 5. Use your imagination.



(b) Table of Contents slide



(c) Visual content slide



Templates are available at:

Correct use of the logo on a PowerPoint presentation

The basic version of the EUSAIR logo with the writing "EU Strategy for the Adriatic and Ionian Region" should be placed on the title slide in the top left corner, with the reduced version

of the Slovenian Presidency logo in

should display the basic version of the EUSAIR logo with the writing "EU

Strategy for the Adriatic and Ionian

The same two elements should also be used on slides with visual content

(photographs, tables, graphs, etc).

Region" in the top left corner, and the graphic icon of the green sail with the stars in the top right corner.

A slide with content highlights

the top right corner.

www.adriatic-ionian.eu

9

(c)
positioning of
the logo
on a PowerPoint
presentation

in conjunction with EUSAIR Facility Point



(a) Title slide







- 1. Respect the type and the size of the font.
- 2. If you can't include all contents on one slide, make another one.
- 3. Do not change the positioning of the text boxes from the template, especially not the title box on each slide.
- 4. Remember: less is more.
- 5. Use your imagination.



(b) Table of Contents slide



Correct use of the logo on

the top right corner.

top right corner.

a PowerPoint presentation

The EUSAIR Facility Point strategic project logo should

be positioned first in the top left corner of the title slide, followed by the basic EUSAIR logo with the writing "EU Strategy for the Adriatic and Ionian Region", with the

reduced version of the basic Slovenian Presidency logo in

The EUSAIR Facility Point strategic project logo should

be positioned first in the top left corner of the content

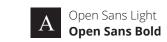
writing "EU Strategy for the Adriatic and Ionian Region",

The same two elements should also be used on slides with visual content (photographs, tables, graphs, etc).

highlights slide, followed by the basic EUSAIR logo with the

and the graphic icon of the green sail with the stars in the

(c) End slide



Predloge so dostopne na:

positioning of the logo on backgrounds





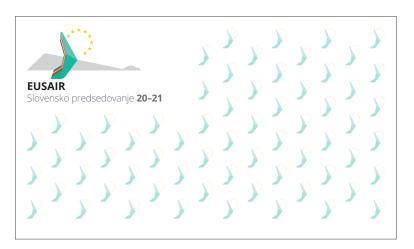


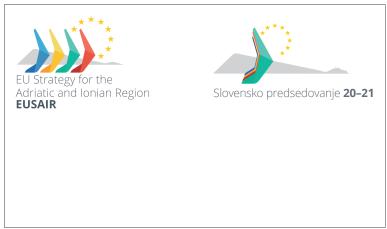
The logo for background placement is available for use with digital tools as well as for print and use in space.

Templates are available at:

https://www.adriatic-ionian.eu/media-centre/media-toolkits/

use of the logo with Zoom and other video conferencing applications









Instructions for setting a background in Zoom and other video conferencing applications

- 1 Launch Zoom or any other video conferencing application from your computer desktop.
- 2 Access the profile page of Zoom.
- 3 Click on the Settings cicon in the top right corner.
- 4 On the menu, select the "Virtual Background" tab or a similarly named tab, if you're using a different video conferencing application.
- 5 Once the options for setting a virtual background are open, tap the + sign under the camera to upload a new image.
- 6 Find the image you wish to use in the folder containing your saved files and confirm your selection.

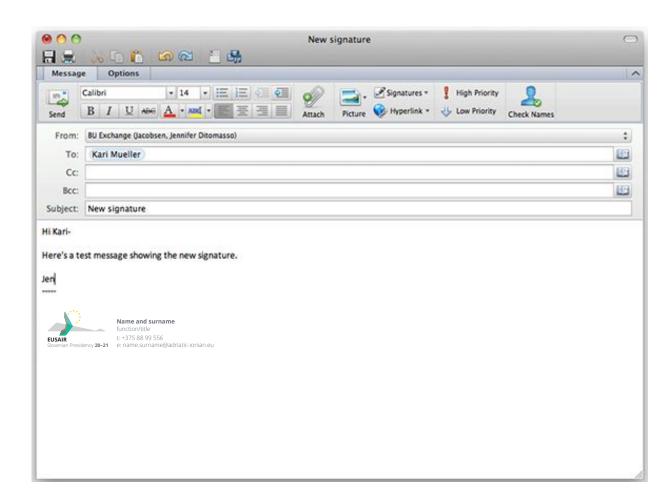
positioning of the logo on a banner (roll-up)







e-mail signature



Instructions for setting up an email signature

- 1 Download and save the image named signature.jpg.
- 2 Open your email account (Mailbox).
- 3 Find and click on the Settings icon •.
- 4 In Settings, click the Signature tab.
- 5 Select Create new signature and set a name for the signature.
- 6 Enter the text you wish to enter and add the image you downloaded from the folder where you previously saved it, according to the guidelines contained in the Brand Book.
- 7 Save the changes.

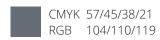


Name and surname

function/title

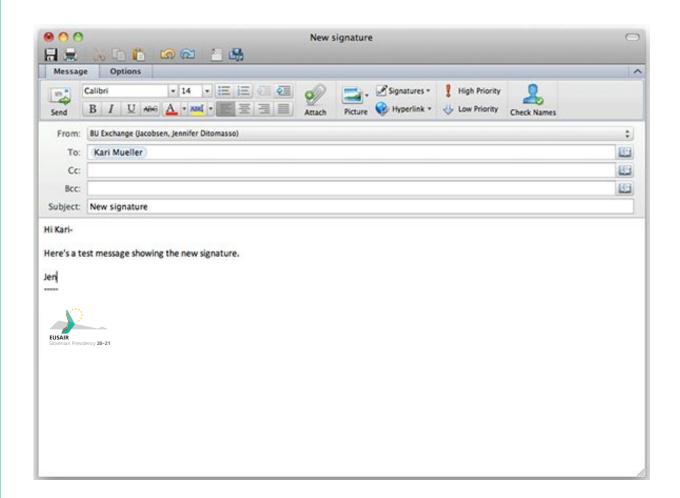
t: +375 88 99 556

e: name.surname@adriatic-ionian.eu





e-mail signature









14 »meme«





"The main priority of the Slovenian Presidency of EUSAIR 2020-21 is to improve the quality of life of citizens."

Andreja Jerina, National Coordinator for EU Macro-regional Strategies, Ministry of Foreign Affairs, Republic of Slovenia



"The main priority of the Slovenian Presidency of EUSAIR 2020-21 is to improve the quality of life of citizens."

Dr. Mitja Bricelj, Ministry of the Environment and Spatial Planning, Republic of Slovenia





Hashtag for the presidency and its initiatives

#SloPresidencyEUSAIR



The priorities of the Slovenian Presidency

Priorities of the Slovenian Presidency 2020-21 – Summary

The main theme of the Slovenian EUSAIR Presidency is green connectivity.

The first and foremost priority is **improving quality of life in** the coastal areas of our shared sea

- by concrete changes
- by the implementation of regimes that are based on respect for coastal and marine ecosystem services

in the EUSAIR area, especially in the Adriatic eco-region.

This goal can only be achieved:

- through the proactive participation of all stakeholders involved in environmental protection planning and sustainable land use in the Adriatic eco-region
- in the procedures of preparation of spatial plans at all levels (strategic, regional and municipal)
- by connecting, exchanging and building synergies between all four macro-regional strategies (Slovenia is included in three of the four strategies: the Adriatic Ionian, the Danube and the Alpine).

II.

The second most important priority is the **continuation of the European integration process of the Western Balkans**.

The EUSAIR governance structure offers

 a unique platform for the implementation of the Green Agenda for the Western Balkans, which will be at the forefront during Slovenia's Presidency. III.

The Slovenian Presidency will also be heavily marked by the fact that EUSAIR will have to address the ongoing challenges related to COVID-19 – particularly in view of the fact that health is a horizontal topic of the strategy. The first such exchange of views will take place within the framework of the Mediterranean Coast Week in September 2020.

During an EUSAIR Ministerial meeting held via video conference on 27 May 2020, it was agreed that recovery efforts following the COVID-19 crisis should strive for a »green recovery« in the spirit of the European Green Deal and the Green Agenda for the Western Balkans.

IV.

In view of the fact that Slovenia is managing an EUSAIR Facility Point and that a large portion of its activities to date within EUSAIR have been devoted to **strengthening competencies in the field of communication**, one of the priorities of its Presidency will be to bolster communication with key EUSAIR stakeholders and to work with young people in the areas of communication and visibility.

